



To all Members of the Parish Council:

You are hereby summoned to attend the **Annual Meeting of Ardeley Parish Council** on Monday 13th May 2024 at **7.00pm** in the village hall for the purpose of transacting the following business.

Lorna Ewen
Clerk to the Council

AGENDA

24.30 **Apologies for absence**

24.31 **Election of Chairman** for 2024-2025

24.32 **Election of Vice Chairman** for 2024-2025

24.33 **To review registers of interests**

24.34 **To approve the internal auditor** for 2024-2025

24.35 **Audit requirement for the financial year ending 31st March 2024:**

- a) To approve the annual accounts for 2023-2024
- b) To approve the Internal Auditor's Report of the accounts for 2023-2024
- c) To approve Section 1, the Annual Governance Statement for 2023-2024
- d) To approve Section 2, the Accounting Statements for 2023-2024
- e) To agree the dates of the public rights of inspection period:

24.36 **To approve exemption from an external audit** and sign the official audit exemption papers for 2023-2024.

24.37 **Annual Reviews:**

- a) Standing Orders
- b) Financial Regulations
- c) Risk Assessment
- d) Code of Conduct
- e) Complaints Procedure