

7th May 2023**To all Members of the Parish Council**

You are hereby summoned to attend the **Annual Meeting of the Parish Council** on Monday 15th May at 7.00pm in the Village Hall, Ardeley for the purpose of transacting the following business.

Lorna Ewen
Clerk to the Council

AGENDA

- 1 Apologies for absence**
- 2 To receive Councillors' Declarations of Acceptance of Office and welcome newly elected councillors**
- 3 Election of Chairman**
- 4 To receive Chairman's Declaration of Acceptance of Office**
- 5 Election of Vice Chairman**
- 6 To receive Vice Chairman's Declaration of Acceptance of Office**
- 7 To review registers of interests**
- 8 To approve the internal auditor for 2022-2023**
- 9 Audit Requirements for the year ending 31 March 2023**
 - a) To approve the annual accounts for 2022-2023
 - b) To approve the Internal Auditor Report of the accounts for 2022-2023
 - c) To approve Section 1, the Annual Governance Statement for 2022-2023
 - d) To approve Section 2, the Accounting Statements 2022-2023
 - e) To agree the dates for the public rights period
- 10 To approve exemption from an external audit and sign the official audit exemption papers for 2022-2023**
- 11 Annual Reviews:** Approval and re-adoption of:
 - a) Standing Orders
 - b) Financial Regulations
 - c) Risk Assessment
 - d) Code of Conduct
 - e) Complaints Procedure

Members of the public are warmly welcomed but are reminded that, unless invited to do so by the Chairman, they are only permitted to speak during the public sessions.