



MINUTES OF THE MEETING OF ARDELEY PARISH COUNCIL held on Monday 4th July 2022 at 7.30 pm in the village hall.

Councillors present: Cllr Stuart Norman, Acting Chairman
Cllr Jim Egginton
Cllr Andy Miller
Cllr Michael Stevens
Cllr Simon Peace

Officer attending: Lorna Ewen, Clerk

Others present: 5 members of the public

22.58 Apologies for absence: Cllr Adrian Waygood. The council united in wishing Cllr Waygood a speedy recovery.

22.59 Declarations of interest: None.

22.60 To receive the minutes of the last meetings held 9th May 2022:

Proposed by Cllr Waygood that the minutes of the 2022 annual meeting were a correct record; seconded by Cllr Egginton and carried unanimously.

Proposed by Cllr Miller that the minutes of the May bi-monthly meeting were a correct record; seconded by Cllr Waygood and carried unanimously.

22.61 Matters arising:

Cllr Stevens reported that the oak tree saplings planted on Moor Green had both failed; he had contacted the supplier who would replace them in the autumn free of charge.

Cllr Stevens also reported that there had been no communication from Mr Burden of HCC regarding the track resurfacing, which should have been started a month ago; the wall by the brook had not been repaired either. BOAT 51 from Moor Green to Ardeley is rutted and Mr Burden had accepted that it needed attention. Cllr Stevens to follow up.

The clerk had been in communication with Sarah Saunders, HCC Head of Planning who has indicated that an officer may be able to attend a meeting to discuss the council's queries about dealing with planning applications. A starting time of 6pm or 6.30pm was deemed possible for all councillors.

22.62 Correspondence:

A letter of resignation, addressed to the chairman, had been received from Cllr Miller, to be effective after the meeting, thereby creating a casual vacancy.

The chairman thanked Cllr Miller for his hard work, dedication and practical assistance to the parish and wished him and his wife every happiness in their new home.

The clerk had written to Mrs Yates and Mr Hawes regarding health and safety and the need to use protective equipment and had received confirmation from both parties. Cllr Egginton asked the clerk to ascertain what PPE Mr Hawes had purchased and arrange for reimbursement.

22.63 Financial report and cheques for approval:

The schedules had been circulated prior to the meeting. Extraordinary outgoings comprised of grass cutting expenses, purchase of the new strimmer, insurance renewal premium and web domain annual renewal fee. Proposed approved by Cllr Peace and Cllr Stevens and carried unanimously.

22.64 Planning: To consider current planning applications:

The Chapel House Cromer submitted an amended application to include the site plan which had been missing in the original application; the substance of the original proposal remaining unchanged.

Proposed by Cllr Stevens, seconded by Cllr Miller: The council's objections remain as before save for having insufficient information. Carried unanimously.

22.65 Highways: Cromer drains: update.

The report from Cllr Crofton confirmed what was said on site, and the matter had been put in the hands of the legal department to resolve the issues because Ringways claimed that there was raw sewage being discharged into the road drains.

Proposed by Cllr Miller, seconded by Cllr Peace: The council wishes to see a copy of the report; clerk to write to Cllr Crofton to request a copy of the report as referred to by Cllr Crofton in his email.

22.66 Litter collection audit: The council wished to thank Mrs Yates for her informative report and for the excellent litter collection work carried out across the parish.

After discussion, it was agreed that the issue of cigarette butts in Cromer might be best addressed informally. The council was not able to police littering but it was hoped that the new bins would hopefully alleviate some of the problems.

Proposed Litter strategy:

1 The issue of litter should be highlighted generally across the parish to increase awareness

2 Provision of additional bins to be considered if appropriate

Clerk to write to Mrs Yates for her comments about new bins, and also to ask her to purchase a helmet to be worn during litter collection.

22.67 Moor Green: Request for sign to Acre Farm.

Proposed by Cllr Norman, seconded by Cllr Miller: The council understands the need for a sign and has sympathy with it but the council is not prepared to endorse the request for signage on common land as it would create a precedent and create a management duty which the council is not prepared to do. Carried with 4 in favour, 1 abstention.

22.68 Parish council land: Management.

Cllr Stevens had circulated a table of land assets and current maintenance practice for the last meeting.

Parkers Green is currently topped twice a year by Mr Gransbury who is happy to continue doing so. Cllr Stevens will ask people to continue current practices.

Munchers Green: Proposed by Cllr Norman, seconded by Cllr Stevens: Public access through Munchers Green to be maintained from one end to the other, thus requiring the logs to be moved.

Carried unanimously.

22.69 Jubilee Trees: update.

Cllr Egginton reported that current proposed location is outside the cricket field in Cromer and also raised the possibility of 3 or 4 trees to be planted down the side of the track as an avenue at Wood End; it would mean that the cutting of the grass would be disrupted and the people in Pond House would therefore need to be asked. Cllr Stevens to canvass opinion.

22.70 Urgent matters not previously notified:

Playground equipment: A complaint had been received about pigeon guano on the play equipment and suggested spikes would alleviate this. Clerk to seek advice from Broadmead Leisure.

22.71 **Date of next meeting:** Monday 5th September 2022 at 7.30pm.

Public participation:

Regarding signage for Acre Farm, the resident expressed disappointment and pointed out that there would be more construction traffic due to the redevelopment of Ladydene so the need was still ongoing, albeit signs would not stop misdirection from satnavs. It was also said that the logs at Munchers Green were put there to deter four-by-four vehicles, and Acre Farm needs access. The gates were installed by the county council and are not the parish council's responsibility.

A resident noted that the area around the pond opposite Spring Grange needed attention; Cllr Egginton said that the owner has plans to break up the surface to allow natural seeding. A bench by the pond might be something that the council could look into.